

# Client Procedure for Communicable Diseases Isolation

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## 1. PURPOSE:

As part of implementing occupational safety and to prevent the outbreak and spread of any communicable diseases in Jebel Ali Free zone (including National Industries Park (NIP), Trakhees supports to offer Isolation facility for the patients with communicable diseases.

## 2. SCOPE:

This procedure allows and approves an employee/ staff of any company within Jebel Ali Free zone (including NIP) residing in any of the JAFZA accommodation facilities to use the Isolation facility of JAFZA to recover from communicable diseases.

## 3. DEFINITIONS:

ID – Inspection Department of Trakhees (formerly known as EHS)

JAFZA – Jebel Ali Free Zone Authority

NOC – No Objection Certificate

## 4. PROCEDURE

### 4.1 Required Documents:

- Medical Certificate / Report of Patient.
- Emirates ID or Employment Card

### 4.2 Approval and Isolation Process:

- A. Client has to Log in through Trakhees portal and submit for Communicable disease isolation request (online) provided under 'EHS customer service' option along with required documents (viz. ID and medical report copy of patient)
- B. Trakhees shall review the Medical Certificate, the filled-in Trakhees Online Application Form, on satisfactory compliance approval shall be given. Otherwise, more info required shall be sent to client to submit required documents.



- C. Upon approval, NOC will be emailed to client and copied to IMDAAD Operations team.  
The patient shall report to camp boss for isolation.

## 5 SERVICE COMPLETION:

	Service Description	Working days (WD)
5.1	Review and submittal to IMDAAD (from receipt of application)	2 WD

## 6 SERVICE FEES:

Fee for review shall be paid prior to the submission of application, clients is required to top-up their pre-paid account to enable submission to proceed in Online System

#	Type of Pre-qualification	Amount
6.1	Communicable Disease Isolation Fee	100/-*

*\* All applications are required to pay the Knowledge Dirham and Innovation fees at a total amount of AED 20/- for each Radiography Permit, which is issued for a month.*

## 7 RELATED FORMS / ATTACHMENTS

N/A

## 8 APPLICABLE REGULATIONS / REFERENCES:

- 8.1 Freezone Rules 2005 4th Edition, Jafza/ Jebel Ali Freezone

## 9. CONTACTS

### Trakhees – Inspection Department:

Tel: 04-8811881 (Office Hours 7:30am to 3:30pm)

Email: [EHS.FZIndop@trakhees.ae](mailto:EHS.FZIndop@trakhees.ae)