Title: SMOKING GUIDELINES
Issued by: Food & Health Department

1.0 Introduction
The Food & Health Department of Trakhees-Environment, Health & Safety (EHS) has developed this “Smoking Guidelines” for the purpose of assisting other regulatory authorities in protecting the present and future generations about the effect of tobacco on health, environment, and society.

The main objective of this guideline is to promote public awareness in line with the implementation of Local Order No. 11 (2003) of Dubai Municipality.

2.0 SCOPE
This guideline shall be applicable to all concerned establishments under Ports, Customs and Free Zone Corporation (PCFC) and Dubai World’s area of jurisdiction. This shall be applicable to malls, cinemas, amusement areas and events; restaurants, cafes or coffee shops; hotels, residential and commercial buildings, parks & recreation areas, all retail shops, accommodations, other service establishments (like internet café, salons, etc.), hospital and all healthcare facilities.

This guideline ensures the following:
- To up-hold the Public Health Safety
- To protect the Environment from all relevant pollution caused by SMOKING
- To regulate the smoking activities of some people so as not to harm the general public’s health and safety

3.0 REQUIREMENTS
3.1 Approval
a. New company who wishes to propose a smoking activity within their facility/establishment must declare their intent during license application. Proposal for smoking activity shall be subject for review and approval.

b. Building/Modification Permit – NOC from Trakhees-EHS must be obtained first prior to its implementation. Proposed drawing layout must clearly identify the “Smoking” area and “No Smoking” area.

c. For leased facilities within a Commercial (such as Malls or Entertainment Sites) and/or Commercial-Residential establishment, wherein its operator wishes to offer “smoking dining facility” – the operator/tenant must approach the Mall/Building Management to obtain an NOC for their propose facility. Once a tenant acquired an NOC from the Mall/Building Management. such propose activity shall still be reviewed by Trakhees-EHS for approval.

3.2 General
a. The size of the facility must be in compliance with the existing standard requirements applicable to the type of activity being applied.

b. “No Smoking” signs provided by Trakhees-EHS must be clearly posted where smoking is regulated and properly maintained by the owner, operator, manager or other person having control of such areas.
c. No one under 18 years old shall be permitted in smoking areas.
d. Safety requirements must be provided and fire extinguishers should be installed in approved location.
e. A designated smoking area must have a minimum distance not less than 25 feet from the entrances of the building.
f. Throwing of cigarette butts or portion of it in any public area outside the designated smoking facility is strictly prohibited.
g. Security guards must be given the authority to warn the public at the entrances that smoking is prohibited inside the establishment.
h. By no means shall an owner, lessee, manager or person in-charge permit an individual to smoke in a no smoking area.
i. No owner, lessee, manager, or person in-charge which designate a smoking area shall fail to maintain it in accordance with the requirements.
j. Cigarettes ashtrays must be removed from all sites/areas that smoking is prohibited.

### 3.3 Designating Areas for Smoking Activity

a. Designated “smoking areas” must be properly marked and dedicated only for smokers.
b. For a dedicated indoor area (for smoking), the following requirements must be observed:
   i. Area should be totally isolated from all non-smoking facilities by walls from floor to ceiling.
   ii. Must be equipped with self-closing door(s) with an alarm that will activate if the door remains open for more than 60 seconds.
   iii. Must not include any services needed by other than smokers. This requirement includes, without limitation, public telephone, means of entertainment and games.
   iv. Located in a place where no other person/employee needs to enter just to access to another area such as toilet, pantry, dining, etc.
   v. Air from the room must be mechanically exhausted to the outside and no air from the room can be re-circulated to non-smoking area by air conditioning/ventilation system.
   vi. Ventilation and air conditioning system for smokers must be separated from other systems. The air shall not be re-circulated with adjacent no smoking areas.
   vii. Exhaust air must have a minimum distance of not less than 25 feet from the entrances or exits of the building, windows and the fresh air intake of the ventilation and air conditioning system.
   viii. Must be appropriately furnished for the convenience of the users.
c. Smoking areas or rooms designated for smoking activity in any food establishments must be in accordance with the existing guidelines applicable to its type of activity and compliance with Trakhees-EHS requirements.
d. Location of the “smoking area” in a Mall and/Entertainment site, must be:
   i. Clearly identified; directions (if necessary) should also be provided for direction.
   ii. Cigarettes ashtrays must be removed from all sites/areas that smoking is prohibited.
   iii. Communication and awareness for the malls visitors is important.

### 3.4 Prohibitions and Restrictions

a. “NO Smoking Policy” must be implemented to the following establishments within the premises but not limited to:
   i. Malls and/Entertainment Sites
      - Entrances
      - Walk-ways
### Lifts & Escalators
- Staircases  
- Amusement & Entertainment areas
### Workplaces
- Offices  
- Meetings & Conference Halls
### Cinemas/Theater
- Food Courts  
- Meeting & Conference Halls
### Stores
- Prayer Rooms & Woduo  
- Reception & Waiting Areas
### Prayer Rooms & Woduo
- Closed Car Parking  
- Places Close to Food Self-services
### Rest Areas
- Amusement & Entertainment areas
- Offices
### Amusement & Entertainment areas
- Meals & Conference halls
- All shops & show rooms
- Hair cutting & beauty saloons
- Spa
- Passenger vehicles
### Places of employees/Offices
- Business center  
- Prayer rooms & Woduo
### Meetings & Conference halls
- Reception & waiting areas  
- Health clubs
### All shops & show rooms
- Car parking  
- Enclosed car parking
### Hair cutting & beauty saloons
- Passenger vehicles
### Spa
- Outside surroundings without affecting other establishments (*note: subject to Trakhees-EHS approval*)
---

**ii. Commercial and Commercial-Residential**

- Entrances  
- Lift and or escalators  
- Lavatories  
- Places of employees/Offices  
- Meetings & Conference halls  
- All shops & show rooms  
- Hair cutting & beauty saloons  
- Spa  
- Passenger vehicles

- Walk ways  
- Stairs cases  
- Amusement & entertainment areas  
- Business center  
- Prayer rooms & Woduo  
- All shops  
- Reception & waiting areas  
- Health clubs  
- Closed car parking

---

**iii. Parks, Public or Private Recreation Areas**

- Entrances  
- Any Stairs case, if present  
- Places of employees/Offices  
- Prayer rooms & Woduo  
- Reception & waiting areas  
- Car parking

- Walk ways  
- Lavatories  
- Meetings, Function or Conference halls  
- All shops  
- Reception & waiting areas  
- Car parking

---

**iv. Hotels, Motels, Resorts & Dormitories**

- Entrances  
- Lift and or escalators  
- Lavatories  
- Places of employees/Offices  
- Meetings & Conference halls  
- All shops & show rooms  
- Hair cutting & beauty saloons  
- Spa  
- Passenger vehicles

- Walk ways  
- Stairs cases  
- Amusement & entertainment areas  
- Business center  
- Prayer rooms & Woduo  
- Reception & waiting areas  
- Health clubs  
- Enclosed car parking

---

**v. Warehouses & Manufacturing Companies**

- Entrances  
- Lift and or escalators  
- Lavatories  
- Any Storage Area  
- Meetings & Conference halls  
- Transport Vehicles  
- Outside surroundings without affecting other establishments (*note: subject to Trakhees-EHS approval*)

- Walk ways  
- Stairs cases  
- Process Lines & Production areas  
- Places of employees/Offices  
- Loading and Unloading Docks

---
vi. Beaches (Private and Public/Open)
   - Public Lavatories /Water Closets
   - Along side the Open Beach/Coastline
   - Inside Parked Vehicles along the Beach/ Coastline

vii. Hospitals and other Healthcare Facilities
   a. Smoking in all Healthcare Facilities and Hospitals shall be covered by existing DHA/DOHMS rules and regulations for Smoking Activity.
   b. Healthcare Facility design must be in accordance to the existing DHA/DOHMS Healthcare Facility Building Regulations (standards & guidelines).

b. “NO Smoking Policy” must be strictly implemented to the following premises:
   i. Temporary Labour Accommodation
      (Note: area for smoking activity in a permanent labour camp/accommodation must have prior approval from Trakhees-EHS).
   ii. Learning Institutions

3.5 “No Smoking” Signs/Posters
   a. “No Smoking” signs provided by Trakhees-EHS must be clearly posted to all establishments under PCFC and Dubai World’s area of jurisdiction.
   b. The size of the “No Smoking” signs shall vary on the location where the signage shall be posted such as:
      i. for doors, windows, lavatories, pathways, staircases, lifts/ escalators, reception & waiting areas, conference/meeting area, prayer room, rest areas, etc. must use the A5 size of “No Smoking” poster/sticker supplied by Trakhees-EHS.
      ii. The A4 size of Trakhees-EHS “No Smoking” poster shall be applicable (but not limited) to: Warehouse, Manufacturing /Productions, Hospitals, Malls, Foodcourts, Amusement & Entertainment areas, Enclosed Car parking, etc.
   c. Company/establishments under PCFC and Dubai World’s area of jurisdiction are required to post “No Smoking” signage within their premises/facility.

4.0 ATTACHMENTS
   Circular No. EHS FH/03/10
   Sample of “No Smoking” Sign

5.0 REFERENCES
   Dubai Municipality Local Order No.11 of 2003.
   Dubai Municipality (DM) Local Smoking Standards (DRAFT) by DM Clinic & Health Section
Sample of “No Smoking” Sign

NO SMOKING

BY LAW

To report violations, call ☎: + 971 4 881 4555

EHS.CUSTOMERRELATIONS@TRAKHEES.AE

Facilitating Growth...